



**NISKAYUNA CENTRAL SCHOOL DISTRICT
CRAIG ELEMENTARY SCHOOL**

"We Can ... and we will work together to do our best so every child can be successful."

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William J. Anders, Ph.D.
Elementary Principal

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To Whom It May Concern:

I recommend Kaitlin Gallup for an English as a Second Language (ESL) teaching position. Kaitlin served as a long-term leave teacher at Craig Elementary School from January through June of 2014. Based on classroom observations and student progress, I know that Kaitlin provides effective and caring support for her students. She would be an asset to any teaching staff.

Kaitlin was successful in her work with a variety of classroom teachers to coordinate English Language services both in the classroom and as part of a resource model of instruction. As part of this collaboration, Kaitlin established meaningful rapport with a number of teachers that have expressed appreciation for her communication and teamwork.

I am impressed with Kaitlin's dedication to instructional planning as she worked to incorporate Common Core Standards and differentiate materials to meet the needs of her diverse learners. During one observed Common Core ELA lesson, Kaitlin taught students with varying levels of reading proficiency and through differentiation was able to meet the standards for each of her students. The topic of the Wright Brother's first flight was also highly engaging for students and was related to their own journeys via airplane when they came to the United States. Kaitlin considers her students' perspective as critical to her planning process.

Kaitlin also did a superb job in organizing our state testing for English Language Learners, it is estimated that many of her students will be recognized as proficient due to her thoughtful and effective instruction. Kaitlin was always willing to provide extra support in service to our students and their families. As we concluded our kindergarten screening process, Kaitlin organized additional assessments of language skills for some of our incoming students that were being considered for English as a Second Language instruction. Her caring contacts with parents helped set them at ease and provided a welcome introduction to the school climate for families.

I highly recommend Kaitlin for an ESL teaching position in your district or school. Please feel free to contact me further in reference to my recommendation.

Sincerely,

William J. Anders, Ph. D.